

Wonderview School District

Certified PPC Meeting Minutes

Meeting Date: April 24, 2018

Start time 3:35pm

Location: Cafeteria

Members: Mrs. Reed, Mrs. Taylor, Ms. McCosh, Mr. Tabor

Members Absent: Mrs. Snider, Mrs. Garrigus, Mr. Reynolds

Guests in Attendance: Mrs. Stacks

New Business:

1. Request to discuss attendance policy. Presented by Kirsten Taylor
 - a. Discussion:

Student Attendance at elementary is an issue (the students get 15 days per semester) - Some would like to see this changed to a lower number and have doctors notes etc. after so many days. Tardies have also been an issue and the consequences need to be revisited and possibly amended.
 - b. Motions Made:
 - i. **Motion was made to create Full handbook committees at both campuses and to pass on this issue on to those committees to address further.**
 1. **Made by Ms. McCosh**
 2. **2nd by Mrs. Taylor**
 3. **All in favor**

Old Business:

1. Policy change: Instructional Meetings

"We need to put a policy in that states that instructional teams and others have to meet for at least one hour every month that school is in session." - this is actually 1 hour 2x a month.

 - a. Discussion:
 - i. It is part of the school improvement plan for both High School and Elementary.
 - ii. We believe that it will fit somewhere around 3.1.0 Planning Time in the Policy Manual
 - Direct Wording of the indicators:
 - iii. "Teachers are organized into grade-level, grade-level cluster, or subject-area Instructional Teams. (46)
 - iv. Instructional Teams meet regularly (twice a month or more for 45 minutes each meeting) to conduct business." (47)
 - b. Motions Made
 - i. **None were needed as these issues have resolved themselves.**
 - ii. **Recommendation was discussed about 1 day per month has been included in the district calendar for after school. That leaves 1 meeting per month to be addressed another way. We discussed the possibility that the other day could still be met during the school day as it has been done for the 217-2018 school year.**

Next Scheduled Meeting: TBA

Motion to end the meeting made by Mrs. Reed, 2nd by Mrs. Taylor, all in favor, ended at 3:51pm