

Wonderview School District

Certified PPC Meeting Minutes

Meeting Date: October 3, 2017

Start time 3:38pm

Location: Cafeteria

Members: Mrs. Reed, Mrs. Snider, Mrs. Taylor, Mrs. Garrigus, Ms. McCosh, Mr. Tabor

Members Absent: Mr. Reynolds

Guests in Attendance: Mr. Cossey, Mrs. Stacks

New Business:

1. Policy change: Instructional Meetings

"We need to put a policy in that states that instructional teams and others have to meet for at least one hour every month that school is in session." - this is actually 1 hour 2x a month.

a. Discussion:

- i. It is part of the school improvement plan for both High School and Elementary.
- ii. We believe that it will fit somewhere around 3.1.0 Planning Time in the Policy Manual
- iii. Dorrie McCosh will be getting with Mrs. Ashlock to get the specifics of the amount of time that must be spent in PLC's. Is it 1 or 2 hours or not time specified. This information will be forwarded to PPC as soon as it is obtained.

b. Motions Made

- i. 1st McCosh - **All members need to come back on October 31st with how they believe the wording should be included in the policy manual concerning time spent each month on PLC's at both High School and Elementary.**
- ii. 2nd Garrigus
- iii. All in favor

2. Lunch Portions

- a. Discussion: The teachers are not getting the same proportion for lunch across the district. Mrs. Stacks has mentioned that she will find out about policy and talk with Mrs. Sherri Ennis about possibilities.

b. Motions Made

- i. 1st McCosh - To table this until the October 31st meeting so that we can obtain more information.
- ii. 2nd Taylor
- iii. All in favor

3. Teachers/Faculty/Staff leaving before the buses leave.
 - a. Discussion: It has been an issue that staff/faculty have left the premises before the buses have left school campus. Not just around the cafeteria but they have a problem getting onto/off Wonderview Drive and onto HWY 95. We have a verbal rule you must wait until buses leave before staff/faculty leave but nothing in writing. Mr. Cossey mentioned that for this year the administration is going to handle all situations with this as they come up. Mrs. Stacks let PPC know that the leaving times for all faculty/staff will be addressed by next school year.
 - b. Motions Made
 - i. 1st McCosh - Tabled indefinitely until the aforementioned has occurred or brought to PPC attention.
 - ii. 2nd Reed
 - iii. All in favor

Old Business: none

Motion to End the Meeting made by McCosh

2nd by Snider

All in favor.

Next Scheduled Meeting: October 31, 2017

Adjournment: 4:02